

Westfield Fire and Rescue District

Regular Meeting
February 15, 2016

Thombs called the meeting to order at 6:30 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

Comments from the floor-none

Minutes to be approved

Schmidt makes a motion to accept the February 1, 2016 meeting minutes as submitted; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Travel Expenses

Thombs makes a motion to pay for a room and breakfast for the Chief and assistant to travel to Nebraska for the Truck Inspection; seconded by Likley.

Discussion: The chief and assistant are flying out of Columbus and are staying the night prior to their flight. Receipts must be turned in for reimbursement.

Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Fire Station Discussion- move to Trustees' agenda

New Business

- Association dues are going back to the WFRD to be collected starting January 1, 2016. Thorne felt the trustees should not be involved in collecting these dues.
- Employee additional hours and insurance coverage- Thombs forwarded to Thorne asking for insight regarding the additional insurance for Richard Botson who according to insurance and the Chief is being classified as a fulltime employee. The Chief is the only fulltime employee and the question with insurance coverage was previously discussed (with Thorne on October 5, 2015) full time status was 35 hours and the employees would waive their rights to receive insurance if they were working more than that amount. The amount should stand at \$116.00 annually for one full time career employee (the Chief). The Trustees agree to proceed with the original agreement until further notification. Thombs will call Mr. Stewart and will explain the situation. Likley does not feel the Chief should be pursuing this coverage on his own. Schmidt questions the authorization of working more than 28 hours and the waiver should be written by legal counsel.
- Association Dues for the 4th quarter are not paid as of this meeting
- Truck lettering- approximately 1 month until truck is driven (after receiving the truck) for training and outfitting the truck

Announcements

New truck inspection in Nebraska on February 22-23.

Westfield Fire and Rescue District

March 7, 2015 @ 6:00 PM- award the State Fire Marshal Contest winners: Izzy Frasz and Antonio Ortega. Porter will make certificates and all three Trustees and Chief will sign.

Fiscal Officer's Report

- Payment in the amount of \$4,881.43

Discussion: Verizon bill- last month payment \$875.00; this month payment \$389.37 and the invoice shows \$1264.42.

Emergency Medical Products- Invoice from November 2015 and paid today in the amount of \$724.06- Likley asked Zweifel for clarification and she said she just received a bunch of stuff from the Chief today. Likley asked if these invoices were from the Chief this late and Zweifel did not know for sure. Schmidt asked for clarification since the invoices were dated 11-5-15 and 11-10-15. Likley asked if the Trustees need to address with the Chief his untimely response to providing Zweifel with the bills and Zweifel did not respond. Thombs will discuss with the Chief this situation.

Thombs makes a motion to pay the bills in the amount of \$4881.43 as submitted; seconded by Schmidt.

Discussion: Medina Co. Sanitary Engineers is due today and Likley asked Zweifel if there will be a late fee. The bill was dated on February 1, 2015.

Fire Association 4th quarter payment is not written as of today. Zweifel said that she talked with Sarah of the Association and they know the check will be coming.

Roll call: Likley- no, Schmidt- aye, Thombs- aye. The motion passes.

- Cash summary in the amount of \$267,262.67
- Supplemental- none
- Correspondence- none

Likley asked Zweifel if the 2015 books were closed- she responded no

Likley asked Zweifel if the temporary appropriations for 2016 were ready- Zweifel will provide to the Trustees at the end of the meeting.

Thombs talked with Mary Beth (Auditor's Office) regarding final dates for books being closed and temporary appropriations. The Auditor's Office said that some townships close their books in January and as some as late as February 15th but would like by the end of February. The date for the Final Appropriations for 2016 must be April 1, 2016.

Thombs makes a motion to adjourn at 7:13 PM; seconded by Schmidt. All said aye.

Respectfully submitted by: Cheryl Porter, Zoning Secretary

Date approved: _____

Westfield Fire and Rescue District

Trustee William Thombs, Chair

Trustee James Likley

Trustee Michael Schmidt